

# BUSINESS MANAGEMENT A.A.S. (CAREER)

Program website (<https://www.frederick.edu/programs/business/business-management.aspx>)

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## Program Description

Designed for students seeking immediate employment in entry-level management or management trainee positions upon completion of the program or for individuals desiring to start their own businesses. Although the majority of the coursework will transfer to other institutions, the program is oriented toward employment preparation.

## Program Learning Outcomes

- Demonstrate competence discovering, applying, and thinking critically about basic business, accounting, and computing concepts and trends.
- Identify and analyze ethical issues in business.
- Communicate effectively using multiple communication methods (oral, written, graphic, and electronic).
- Apply computing technologies to solve business problems.

## Program Requirements

- Students must complete their credit **English and Mathematics** within the first 24 credits.
- One course must meet the cultural competence graduation requirement (<https://frederick-public.courseleaf.com/general-education-core/#cultural>).
- **CORE: The General Education CORE** is that foundation of the higher education curriculum providing a coherent intellectual experience for all students. Students should check with an advisor or the transfer institution (ARTSYS) before selecting General Education CORE requirements. <http://artsys.usmd.edu/>
- In some General Education categories (Mathematics, Biological & Physical Sciences), a 4-credit course selected from the GenEd course list will satisfy the requirement in place of a 3-credit course. Students should check with an advisor before selecting these courses.
- For the Physical Education, Health, or Nutrition requirement, a 3-credit PHED, HLTH, or NUTR course may satisfy the requirement in place of a 1-credit course. Students should check with an advisor before selecting this course.
- Students must earn a grade of "C" or better in ENGL 101 English Composition.

Code	Title	Credits
<b>English</b>		
ENGL 101	English Composition	3
<b>Mathematics</b>		
Mathematics Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#mathematics">https://frederick-public.courseleaf.com/general-education-core/#mathematics</a> ) - Recommended course(s) below:		
MATH 125	Business Statistics	3
<b>Social &amp; Behavioral Sciences</b>		

Social & Behavioral Sciences Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#social-behavioral">https://frederick-public.courseleaf.com/general-education-core/#social-behavioral</a> )		3
<b>Arts &amp; Humanities</b>		
Communication Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#communication">https://frederick-public.courseleaf.com/general-education-core/#communication</a> )		3
<b>Biological &amp; Physical Sciences</b>		
Biological & Physical Sciences Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#biological-physical">https://frederick-public.courseleaf.com/general-education-core/#biological-physical</a> )		3
<b>Interdisciplinary &amp; Emerging Issues</b>		
CMIS 101	Information Systems and Technology	3
<b>General Education Elective</b>		
General Education Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#general">https://frederick-public.courseleaf.com/general-education-core/#general</a> )		3
<b>Physical Education, Health, or Nutrition Requirement</b>		
Select one PHED, HLTH, or NUTR course		1
<b>Departmental Requirements</b>		
ACCT 101	Principles of Accounting I	3
ACCT 102	Principles of Accounting II	3
BMGT 103	Introduction to Business	3
BMGT 120	Business Communications	3
BMGT 211	Business Law	3
BMGT 227	Principles of Management	3
BMGT 100	Spreadsheet Applications	3
	or CMIS 111R Business Software Applications	3
ECON 200	Principles of Macroeconomics	3
ECON 202	Principles of Microeconomics	3
<b>Electives</b>		
Select 11 credits from: Any ACCT, BMGT, CADT, CMIS, CMTE, HCTI, LGST, MEDA, GRPH courses not already taken		11
Total Credits		60

## Transfer Note

For more information on careers and transfer, contact the Career and Academic Planning Services office at 301.846.2471 or visit Transfer Services (<https://www.frederick.edu/student-resources/counseling-advising/transfer-services.aspx>).

## Guided Pathway to Success (GPS)

Suggested schedules map your path to degree completion.

Students should meet with an advisor each semester to carefully select and sequence courses based on their specific academic goals and interests. Visit Jefferson Hall or call 301.846.2471 for advising.

Recommended First Semester		Credits
ENGL 101	English Composition <sup>1</sup>	3
ACCT 101	Principles of Accounting I	3
BMGT 103	Introduction to Business	3
CMIS 101	Information Systems and Technology	3
ECON 200	Principles of Macroeconomics	3
Credits		15
Recommended Second Semester		Credits
ECON 202	Principles of Microeconomics	3
Mathematics Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#mathematics">https://frederick-public.courseleaf.com/general-education-core/#mathematics</a> ) - Recommended course(s) below: <sup>1</sup>		3
MATH 125	Business Statistics	3
ACCT 102	Principles of Accounting II	3
BMGT 227	Principles of Management	3
BMGT 100	Spreadsheet Applications	3
	or CMIS 111R Business Software Applications	3
Credits		15

**Recommended Third Semester**

BMGT 120	Business Communications	3
Social & Behavioral Sciences Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#social-behavioral">https://frederick-public.courseleaf.com/general-education-core/#social-behavioral</a> )		3
General Education Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#general">https://frederick-public.courseleaf.com/general-education-core/#general</a> )		3
Elective <sup>2</sup>		3
Elective <sup>2</sup>		2
Physical Education, Health, or Nutrition Requirement		1,3
Credits		15-17

**Recommended Fourth Semester**

BMGT 211	Business Law	3
Biological & Physical Sciences Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#biological-physical">https://frederick-public.courseleaf.com/general-education-core/#biological-physical</a> )		3-4
Communication Elective (Gen Ed course list) ( <a href="https://frederick-public.courseleaf.com/general-education-core/#communication">https://frederick-public.courseleaf.com/general-education-core/#communication</a> )		3
Elective <sup>2</sup>		3
Elective <sup>2</sup>		3
Credits		15-16
Total Credits		60-63

1

Take this course within the first 24 credits.

2

Electives: Any ACCT, BMGT, CADT, CMIS, CMTE, HCTI, LGST, MEDA, GRPH courses not already taken.

This pathway allows the full-time Business Management student to also complete the Business Management Certificate in the first two semesters.

**Part-time Students**

Part-time students should complete courses in the order listed on the pathway. Please contact program manager for questions about part-time status.

Students who take fewer than 15 credits each semester or who require developmental English or Math coursework will need additional semesters to complete their degrees. Summer term and January session classes may help students to make faster progress.

**Pathway Legend**

Milestone - courses with the Milestone notation should be taken within the recommend credit range to stay on track for program completion.

Fall, Spring, Summer - courses with a Fall, Spring, or Summer notation indicate the course is offered in the specified semester only.