

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT OFFERINGS

The FCC Continuing Education & Workforce Development team provides programs that reflect the needs, interests and trends in business and industry, and programs that promote the personal and professional growth of the community.

A wide range of non-credit courses are offered in day, evening, weekend, and online formats that appeal to people of all ages with busy lifestyles. Continuing education courses represent leading-edge curricula and quality instruction. Instructors are generally field practitioners who bring firsthand knowledge to the classroom. The courses that provide students with hands-on training utilize state-of-the-art equipment. In addition, all courses can be tailored to the applications of individual businesses through customized training contracts within parameters convenient to the companies.

Workforce Development & Career Training

Today's work environment requires each person to have a broader range of skills and communication abilities than ever before.

Workforce development courses are designed in conjunction with professional organizations, as well as area businesses and industries. Programs are intended to enhance and update skills or provide entry-level career training. Courses include those which prepare individuals for national certification and licensing examinations or for recertification/relicensing. For more information, call 240.629.7905.

Business & Careers

Programs delivering new career skills, essential knowledge, management techniques in Accounting & Finance, Business & Entrepreneurship, Project Management, and more.

Business Solutions and Strategic Initiatives

Frederick Community College prepares organizations and their employees to meet the challenges of a diverse, global society through quality, accessible, innovative training and development.

Business Solutions and Strategic Initiatives allows businesses to quickly and efficiently access training that is tailored to their specific needs, training that is of professional quality, competitively priced and is delivered by local workforce development professionals.

By examining what our customers need, Business Solutions and Strategic Initiatives has established itself as Frederick County's premier local training provider.

For more information, call 301.624.2756.

Certification & Licensure

Courses provide essential knowledge and skills to prepare for industry recognized certification and state licensing exams. Programs include child care careers, home inspection pre-licensure, and Maryland real estate exam preparation.

Computers and Technology

Programs include courses in Cybersecurity, CompTIA, Digital Fabrication, and Web Development and Programming.

Healthcare Careers

Career training programs include CNA/GNA Nursing Assistant, Dental Assisting & Radiography, Medical Billing & Coding, Patient Care Technician, Phlebotomy Technician, Patient Care Technician, Sterile Processing, Veterinary Assistant, and CPR.

Hospitality & Culinary

Programs include Baking & Pastry Arts, Culinary Arts, and Hospitality Management.

Logistics & Production Technology

This program delivers in-depth knowledge and applied experience for successful entry-level positions into Supply Chain, Biotechnology, and Manufacturing industries. Specialized training develops essential core skills for front-line positions in materials handling and supply chain logistics and fulfillment centers, warehouses, distribution centers, and factories. Courses include opportunities to earn two nationally recognized credentials.

Trades & Vocational Training

Provides essential training, knowledge, skills, and experience in Automotive Technology, Electrical, HVAC, Welding, and Safety & OSHA training.

Adult Education Programs

GED Preparation

The college offers free classes to help prepare for the GED exam to earn a high school diploma or strengthen basic skills needed to enter post-secondary education, job training, or employment.

High school diploma courses include instruction in Reasoning through Language Arts, Mathematical Reasoning, Science, and Social Studies to prepare for the GED exam. GED practice tests are provided for those who complete the course. Counseling and advising is provided for those who wish to continue with job training or a college education.

Non-credit reading and math courses prepare students to strengthen basic reading and writing or math skills to increase Accuplacer scores to transition into college classes. Students are eligible to re-take Accuplacer after successfully completing a course.

All classes are offered free of charge. For more information, call 240.629.7962 or fill out the interest survey at <https://form.jotform.com/fccmarketing/adultedinterest> (<https://form.jotform.com/fccmarketing/adultedinterest/>).

Community Based English as a Second Language

The college offers English courses that help students build their reading, writing, listening, and speaking skills and increase their knowledge of American culture and democracy. The Basic ESL program offers free integrated skills instruction to adults over 18. The Targeted ESL program offers fee-based focused skills instruction to adults over 16. Financial assistance is available for eligible students. All students are tested to determine class and program placement. For more information call 240.269.7962.

Community Education

Cadence

The FCC music program is led by expert musicians with lessons and ensembles open to students of all ages and all levels, from beginner to advanced, in a variety of formats. Students may take individual lessons and beginner classes, work in an ensemble, or in a large group. Any instrument is available, as well as voice lessons, a choral experience, and even handbell choir.

To view options and schedule, go to [frederick.edu/Cadence \(https://frederick.augusoft.net/?method=templates.CustomTemplatePreview&ContentID=208&\)](https://frederick.augusoft.net/?method=templates.CustomTemplatePreview&ContentID=208&).

Lifelong Learning

Lifelong Learning at Frederick Community College offers unique events and experiences for inquisitive minds with a focus on personal enrichment, artistic growth, and self-discovery. Classes are offered in creative arts & crafts, food & culinary adventures, digital photography, home & hobby, languages, motorcycle safety, music lessons, and more.

Check [frederick.edu/lifelonglearning \(http://frederick.edu/lifelonglearning/\)](http://frederick.edu/lifelonglearning/) for the latest list of courses.

Youth Programs

Our Youth Programs offer course selections for children and adolescents, ages 6-15. Courses build on existing skills while exploring interests and introducing new ideas. Courses during the school year focus on skill building in a fun and engaging way.

Kids on Campus, a Maryland Certified Youth Camp, offers full and half-day summer programs with adventures in science & technology, culinary & creative arts, theater production, the great outdoors, literature & language, and academics.

To learn more check out [frederick.edu/youth \(https://frederick.augusoft.net//info/landing/youth-programs/\)](https://frederick.augusoft.net//info/landing/youth-programs/).

Thrive

The Thrive program offers non-credit classes developed for adults with intellectual disabilities to support their ability to function more independently at home, at work, and in the community.

Visit [frederick.edu/Thrive \(https://frederick.augusoft.net/?method=templates.CustomTemplatePreview&ContentID=270\)](https://frederick.augusoft.net/?method=templates.CustomTemplatePreview&ContentID=270) to learn more about the program.

Institute for Learning in Retirement (ILR)

The ILR program at FCC offers a broad range of affordable courses and Learning on Location experiences designed for adults age 55 and older. There are no tests or grades in ILR, only stimulating ways to tickle the brain and indulge one's curiosity in the company of other lifelong learners.

To receive a course schedule for the Institute for Learning in Retirement, call 301.846.2561 or go to [www.ilrfcc.org \(http://www.ilrfcc.org\)](http://www.ilrfcc.org) to view the list of current classes.

Motorcycle Safety Program

Our Motorcycle Safety programs are taught by Motor Vehicle Administration and Motorcycle Safety Foundation certified instructors.

Basic Rider and Motorcycle Safety: Basic Rider Course 2-License Waiver (BRC2-LW) prepare students for a Class "M" license.

Riders are to provide their own riding gear, which includes a DOT certified helmet, eye protection, jacket, full-fingered gloves, long pants and sturdy over-the-ankle footwear. To complete a course, riders must pass a knowledge and skill test administered at the end of the course.

Check [frederick.edu/Motorcycle \(http://frederick.edu/Motorcycle/\)](http://frederick.edu/Motorcycle) or call 301.624.2727 for the most current schedules.

Scholarships and Financial Resources

FCC offers scholarship opportunities and financial assistance to eligible students in many Continuing Education & Workforce Development training programs. For more information, go to [https://frederick.augusoft.net//info/landing/scholarships-resources \(https://frederick.augusoft.net//info/landing/scholarships-resources/\)](https://frederick.augusoft.net//info/landing/scholarships-resources).

The FCC Foundation has scholarships available for students who enroll in continuing education programs. While some scholarships are available for any program, others are restricted to students registering for a specific course.

Email foundation@frederick.edu and include Continuing Education scholarships in the subject line to learn more.

Mid-Atlantic Center for Emergency Management & Public Safety (MACEM&PS)

The MACEM&PS provides professional development and continuing education, both as a department of Frederick Community College and in cooperation with the Federal Emergency Management Agency (FEMA) and the various state and local training initiatives. In partnership with FEMA, Lifelines, Logistics, and Supply Chain Awareness melds the principles of community partnership, supply chain logistics, and emergency management.

For more information, please call 240-629-7970 or visit [www.macemps.org. \(http://www.macemps.org/\)](http://www.macemps.org)